

# MATTHEW ZUNICH

Production Manager / Post Production

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## PROFILE

Growing up in the heart of Silicon Valley, Matt has always been passionate for art and technology - especially where the two intersect with film and television. He pursued cinema theory and production in both his Bachelor and Masters degrees at Cal State Long Beach and USC School of Cinematic Arts respectively. For over ten years, Matt has specialized in editing and audio engineering; starting as an editorial and VFX coordinator at an Emmy nominated studio and becoming a supervisor at renowned studios like DreamWorks Animation, Warner Bros, 20th Century Television, and Netflix. Matt thrives in a fast paced environment and excels with an attention to detail.

## PROFESSIONAL EXPERIENCE

### EDUCATION

#### UNIVERSITY OF SOUTHERN CALIFORNIA (USC)

MASTER OF FINE ARTS - School of Cinematic Arts  
2012 - 2015

#### CALIFORNIA STATE UNIVERSITY LONG BEACH (CSULB)

BACHELOR OF THE ARTS - Film and Electronic Arts  
2005 - 2009

### SKILLS & PROFICIENCIES

- Strong verbal and written communicator.
- Team and artist management.
- Office and pipeline management.
- Budgeting and cost management.
- Expertise in Post Production workflow; scheduling, budget, vendors, sound design, color, finishing, awards, deliverables, etc.
- Passionate, thrives in a fast paced environment.
- Creative multitasking.
- Platform Proficiencies:
  - Adobe Creative Suite
  - Airtable
  - Aspera
  - Avid/Protools
  - Box
  - DaVinci/Resolve
  - Excel
  - Final Cut Pro
  - Final Draft
  - frame.io
  - Google Docs/Sheets
  - iOS, iPad OS, Mac OS
  - Outlook
  - PIX
  - PowerPoint
  - Scenchronize
  - Shotgrid/Flow
  - Smartsheet
  - Word

#### NETFLIX

2022 - 2023

**Post Production Supervisor** for the animated series *My Dad the Bounty Hunter* with producers Kathleen Zuelch, Patrick Harpin and Everett Downing.

- Oversaw the post production schedule and managed digital assets as they were received. Prepped and delivered said assets for final delivery and platform release in coordination with Netflix post teams.

#### BENTOBX ENTERTAINMENT

2020 - 2022

**Post Production Supervisor** for the animated series *My Dad the Bounty Hunter* with producers Kathleen Zuelch, Patrick Harpin and Everett Downing.

- Oversaw the post production schedule and managed digital assets as they were received. Prepped and delivered said assets for final delivery and platform release in coordination with Netflix post teams.

#### WARNER BROS. ANIMATION

2020

**Post Production Supervisor** for the animated series *Green Eggs and Ham* (Netflix) under producers Jared Stern, Helen Kalafatic and associate producer Michael Baum.

- Created/managed the post schedule, anticipated needs of production for editorial, loop/ADR recordings, music and score sessions as well as materials for screenings, color, mixing and award packages.

#### DREAMWORKS ANIMATION

2017 - 2020

**Post Production Supervisor** for Guillermo Del Toro's series *ThreeBelow* (Netflix) and *Wizards* (Netflix) with producers Chad Hammes, Lauren Prince and manager Catherine Lombardo.

- Created and managed the post schedule and anticipated needs of production for editorial, effects, screenings, color and mixing sessions and award packages.

**Post Production Coordinator** for manager Susanne Robbins and department director Scott McCarthy.

- Maintained professional and collaborative relationships with over a dozen international dubbing partners while ingesting and performing quality control checks on delivered materials.
- Worked with IT to create an automated Shotgrid (Flow) pipeline to send/receive, track and secure over fifty assets per twenty six animated series.

#### CBS TELEVISION

2016 - 2017

**VFX Coordinator** post producer Debra Lovatelli and supervisor Steven Hornstein for *The Good Fight* (CBS).

- Anticipated VFX needs for production in New York as well as post vendors in Los Angeles.
- Created assets to be used practically on set and for composite in post.

#### BARNSTORM VFX

2015 - 2016

**VFX Coordinator** under manger Giovanni Lovatelli and owners Cory Jamieson and Lawson Demming.

- Managed editorial pipeline for shows like *The Man in the High Castle* (Amazon), and *Silicon Valley* (HBO).

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## NON-PROFIT & VOLUNTEER

**LOS ANGELES  
GHOSTBUSTERS**  
2021 - PRESENT

**Co-founder** and **Communications Manager** for the Los Angeles Ghostbusters, a cosplay organization with a focus on community service and fundraising for Starlight Children's Foundation.

- Spearhead partnerships with Sony Pictures, Meta, Make-A-Wish Foundation.
- Manage initiatives and activations like those that raised over \$40,000 to create children's hospital gowns. Since foundation, we've raised over \$55,000 in support of our charity partners.
- Responsible for ad/promo copy for local and national fundraiser campaigns and convention partners.
- Leads conventions and events like L.A. Comic Con, Midsummer Scream, WonderCon and more.
- Manage and maintain social media presence; using Adobe Creative Suite to design posts and video elements to be shared on Facebook, Instagram, TikTok, YouTube and website.

**STARLIGHT  
CHILDREN'S  
FOUNDATION**  
2021 - PRESENT

**Volunteer** alongside director of fundraising and events Madison Shearer and Logan Allison.

- Spearheaded franchise fan group relationships to aid in grassroots, community based fundraising.
- Served as organizer and point of contact for *Ghostbusters*-themed hospital gown creation with studio, Los Angeles Ghostbusters and over 30 fan groups nationwide.
- Managed booth display activations and fundraisers at events like L.A. Comic Con and WonderCon.

**YOUNG  
STORYTELLERS**  
2018 - 2020

**Mentor** and **Volunteer** alongside Netta Most, Community Relations Strategist.

- Mentored in-class and remote sessions with kids from Thomas Edison Elementary School in Glendale, CA.
- Worked with Glendale Unified School District to provide students with a judgement-free environment to express themselves through creative writing and performance.